

To the user of the Archives
of the Diocese Speyer

Basic Information

To whom it may concern:

According to our basic information (Benutzungs- und Gebührenordnung, Oberhirtliches Verordnungsblatt für das Bistum Speyer 109. Jg. Nr. 6), enquiries for genealogical research for private, professional or commercial purposes are subject to charges.

The Archives will do genealogical research for you. Please submit your enquiry by mail or email. The charge for research is 15,00 € per half an hour.

Additional services are:

- photocopies DIN A4 or DIN A3: 0,30 €
- print-outs of digital files DIN A4: 0,50 € / DIN A3: 1,00 €
- readerprints DIN A4: 1,00 €
- digitalization of archival material per shot: 1,00 €
- postage

The charge must be paid even if the research produces no results!

Please read the Basic Information carefully (www.bistumsarchiv-speyer.de; clicking "Downloads/Formulare" in the menu), sign the form below and send it back to us.

I have read and accepted the Basic Information. Hereby I commit myself to pay the incurred charges for research due within the specified time limit.

First and Last Name

Street

City

Country

Date, Signature

You can visit us too...

A previous notification is necessary to reserve a seat in our reading room. Archives users are expected to carry out genealogical research on their own. Please note: Church registers are written in Latin and German script. Our staff members will explain to you how to find the requested information and how to use the microfilm jackets of the church registers.

Opening hours:

Monday: Closed

Tuesday: 9.00 to 16.00 h

Wednesday: 9.00 to 18.00 h

Thursday: 9.00 to 16.00 h

Friday: Closed

Please notice that records will not be retrieved from 12 pm to 2 pm.

Charges:

- up to three hours: 5,00 Euro

- from three hours on: 9,00 Euro

The fees are to be paid in cash, a payment with EC-card is not possible!

We look forward to your visit!

The Team of the Archives of the Diocese Speyer